

<b>Position Title:</b>	<b>Operations Manager – Rancho Cucamonga, CA</b>
<b>Company:</b>	WIT Trade Services LLC
<b>Company Website:</b>	www.walkerscm.com
<b>About Us:</b>	WIT Trade Services LLC, A Walker SCM, LLC affiliate company, brings an experienced team approach to multi-national logistics service. We provide superior products without sacrificing the small firm attributes that have distinguished our firm since its inception - personal attention, expertise and reliability. We are a 3PL provider which includes expertise across the entire supply chain including: procurement, transportation, warehousing and distribution, assembly and contract packaging services. Our clients include many “Fortune 500” companies.
<b>Summary:</b>	The Operations “VAR” (Value Added Reseller) Manager oversees the day to day activities required to efficiently carry out the processes needed to satisfy customer requirements. This includes but is not limited to receiving, shipping, inspection, inventory, and discrepancy resolution. The Operations Manager is also the main point of contact for partner and customer communication.
<b>Requirements:</b>	<ul style="list-style-type: none"> <li>• Read and analyze various production schedules and reports to determine production requirements.</li> <li>• Provide reports and metrics to Director of Operations, customer or designee.</li> <li>• Interpret specifications, blueprints, job orders, and company policies and procedures for employees.</li> <li>• Suggest modifications to established procedures to create best practices to improve quality and reduce cost.</li> <li>• Confer with management, peers or subordinates to resolve employee issues.</li> <li>• Maintain current knowledge of departmental/organizational policies/procedures and applicable regulations to ensure compliance.</li> <li>• Initiate and implement cost savings initiatives, as directed.</li> <li>• Effectively allocate resources (manpower/equipment) with consideration of the immediate impact on financial performance.</li> <li>• Adhere to and assure that all safety policies and procedures are followed; provides training to achieve desired results.</li> <li>• Develop and coordinate special tasks for operational improvement as directed. Informs management of problems and/or opportunities.</li> </ul>
<b>Qualifications:</b>	<ul style="list-style-type: none"> <li>• 2-3 years of experience managing and/or developing others is required</li> <li>• Bachelor’s degree preferred</li> <li>• Proficiency with MS Office suite</li> <li>• Excellent Communication skills, both written and verbal are essential</li> </ul>
<p>WIT provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.</p>	